

APS Parent Academy Video Blurb:

This video was created by the Office of Enterprise Solutions in Arlington Public Schools. It provides a brief overview of using Canvas, Arlington's Learning Management System, and how this digital tool can be used by students in the "browser view", to help organize and support online instruction specifically during this time of distance learning. This resource was created for students and parents.

Technology Update: LMS - Canvas

Parent Academy Video: Tour of Canvas for Students on computer

Dashboard

Hello! Thank you for joining us.

In this video we will see how as a Student, you can navigate Canvas to help you stay organized, and so you know where to go, what you're supposed to do, when it's due, how you did, and how to get help.

When you log in to Canvas, the first thing you see is the **Dashboard** - the **Global Navigation** on the far left - and the **Sidebar** on the far right.

GLOBAL NAVIGATION

The Canvas **Global Navigation menu** gives you direct access to

your courses and other areas of Canvas.

From the **Account** link, you can modify your **Notification preferences**, add your **Profile** image, upload personal **Files**, specify your **User Settings**, manage **ePortfolios**, and **Log out** of Canvas.

Click the **Dashboard** link to return to the Canvas Dashboard at any time.

Click the **Courses** link to access all your courses including past enrollments.

Click the **Calendar** link to view your **Personal Calendar** -- which is identified by your name -- and your **Course calendars**. You can filter the calendars On and Off to filter and view items for select courses, or all courses. You can change your Course Color here to easily identify the items for each course on your calendar. Icons help you identify the type of assignment. And when you've submitted something, it will get crossed off.

Click the **Inbox** link to view and send conversations to your teachers within Canvas. To start a new message, click on the Pencil icon => Select the course => and select the Teacher.

And finally, click the **Help** link to access helpful information. For

additional support with Canvas, please contact your **Teacher** and/or your **School Technical Support**.

Let's go back to the Dashboard

DASHBOARD

The **Dashboard** provides a high-level overview of all your current courses. You can switch between Dashboard views. To do this, click the Options icon, to select **Course Card View -- List View -** - or **Recent Activity**.

This is also where you can manage the color overlay on course cards. To remove or display color overlays, simply check or uncheck the Color Overlay option.

This is the most common view: **Card View**. Card View displays a course card for each of your favorite courses. New courses automatically get added on the Dashboard. You can organize your course cards in whatever order you prefer simply by **dragging and dropping**.

From the **Course Card options**, you can change the color of your course. Do you remember how we changed the Course Color in the Calendar? The color you select there will show here on the course card, and if you change it here, it will get

changed on the Calendar.

Each card may have some icon with **Alerts**, like Announcements and Discussions.

To the far right is the **Sidebar**. The **Sidebar** includes a **To Do** list to help you keep track of assignments. You can click any assignment name to view the assignment.

The **Recent Feedback** section displays any latest comments teachers may have made on Assignments you've submitted.

Note that when viewing Canvas with a **small screen resolution**, the Sidebar content gets pushed down to the bottom of the screen.

The second dashboard view is **List View**. **List View** displays all course **To Do** items in an **Agenda View** to help you easily manage tasks across all of your courses.

List View opens to the current date. You can scroll up and down on the page to view past or future items. To quickly return to the current date, click the **Today** button at the Top.

From **List View** you can also view the **Opportunity Alerts Menu**, which displays all your missing assignments in one place to help you improve your grade.

The last Dashboard view is **Recent Activity**. **Recent Activity** displays a stream of recent notifications from all your courses, *including* **Announcements, Conversations, Assignments, Discussions, and Peer Reviews**. New or unread activities display an unread icon. You can view the details of each activity type by clicking the Show More link.

All these views help you see a big overview of all your classes. But let's go back to the **Card View** and check out a course.

COURSE

Click the **name of the course** you want to visit. Once in the course you will see the **home page** in the middle, the **Course menu, or Course Navigation links** and the Sidebar to the right.

Your teacher has designed a Home Page to help you navigate to a specific Unit or Module. One there, access an item and click the **Next** or **Previous** buttons. Return to the course home page by clicking the **Home** link in Course Navigation or the course name in **breadcrumb** navigation.

The Course navigation menu may include links to **Announcements, Modules, Grades**, and possibly other tools or areas of the course. You'll also see a link for **Library**

Resources. Click the **Grades** link in the Course Navigation to see what you've submitted, and to see how an assignment was Graded and any Feedback provided. Enter an assignment you've submitted to respond to a teacher's comments. **NOTE that grades in Canvas are only for particular assignments -- always check StudentVue or ParentVue to see a full representation of grades.**

The Sidebar on the right is similar to the one on your Dashboard, but the one on your Dashboard was for ALL courses -- and the Sidebar in your course list items only for this course. You can click any assignment name to view the assignment, and to submit the assignment click the Submit Assignment button. Return to the course home page by clicking the Home link in Course Navigation or the course name in breadcrumb navigation.

The Sidebar also let's you know of any Recent Feedback to assignments. Click the assignment name and view feedback in the Submission Details page.

We hope that this tour helps you get started and you are a little more familiar with how to Get around Canvas and that you now know where to go, what you're supposed to do, when it's due, how you did, and how to get help.